

President's Cabinet

McKinley Williams

Notes

May 19, 2007

President's Cabinet Notes
Friday, May 18, 2007
10:30 a.m., President's Conference Room

Present: Terence Elliott, Derrasha Hudson, Carol Maga, Mariles Magalong, Mercy Pono,
McKinley Williams

Item	Outcome
1. All College Day	<p>Mack said there will be a presentation on the Educational Master Plan, a 3-D presentation on the Master Plan by Perkins and Will and an explanation of the accreditation self-study process. Walter Masuda will be working on the first draft of the self-study this summer. After Walter completes his first draft, the report will be brought back to the committees for review. Mack will also mention training for all staff on emergency preparedness in his speech on All College Day. Meanwhile, Mariles will be meeting with Officer Terstegge, Robert Webster from our counseling department, the county mental health employee who has been work for CCC and the CCSIG risk management personnel to see about drafting a plan for emergency preparedness. There was some discussion about a college public address system being install for disasters. Teachers have difficulty in calling police for potential threats in the classrooms as phones are not readily available in classrooms. It was decided that building monitors need to be refreshed in their training. Mack asked Mariles to check into purchasing a few bullhorns in the meantime until we can further investigate the possibility of purchasing a campus public address system. Also, Melody will make a note for the managers to update the disaster phone tree list at the management retreat scheduled for August 9th. There was some discussion about campus signage. Directions to the CTC really need to be enhanced. Carol said all of the campus maps have been updated. Mack said will improve directional signage to the CTC over the summer. Marsha Vallier will be giving us a CD and booklet on our signage templates.</p> <p>Even though it was not agreed upon in President's Cabinet, Mack said he will find a way to allow faculty some time to discuss academic and professional issues. However, this</p>

	<p>will not be a regular occurrence in the All College Day program.</p> <p>Terence mentioned about all of the paper required at meetings and we need to make a concerted effort to go to paperless when possible. Carol said they have a recycling program on campus and Terence's concerns will be discussed at Operations Council in the fall.</p> <p>The traveling road schedule will also be placed in the All College Day schedule.</p> <p>There was some discussion about the All Stars playing on All College Day. Mack said the College Song will be available on CD.</p>
2. Review Educational Plan	<p>College Council will meet at 9:30 a.m. on Monday, May 21, 2007. There was one copy available for this meeting. It is still being worked on. Mack said he wants to add a section at the back of the report that will include all of the programs that require facilities needs so it will be an "at a glance" list.</p>
3. Meeting Schedule for 2007-08	<p>Next year's list of meetings were distributed. Everyone agreed to the dates.</p>
4. Other	<p>Derrasha announced the ASU will be signing a resolution stating the dissatisfaction and non-support of the new 30 faculty/staff parking spaces in the Lot by ASU and Lot 10 by the biology building. They feel these lots were student lots and should return as such. Carol explained the complaints of e-mails she received from faculty and staff once she sent the notice of the closure of Lot 9 for solar panel installation. There has to be a compromise. Derrasha explained that faculty and staff would not be employed if it were not for students filling the classes and not finding close parking may turn some students away from CCC. Apparently campus police has already been ticketing students who have been parking in the newly assigned faculty/staff spaces even though Lot 9 has not been closed yet. Carol will contact Campus Police to have them cease and desist from ticketing in those 30 spaces.</p> <p>Derrasha also announced the student decathlon this Saturday in the gym. They have 14.5 teams. Robert Webster and Susan Lee have signed up to help proctor the tests. Mack suggested Derrasha check with Tim or Martin Padilla to find out about running the scantrons.</p> <p>Terence announced the faculty will be holding their last faculty meeting on Monday.</p> <p>Mercy had no report for classified.</p>

Meeting adjourned at 11:55 a.m.

Respectfully submitted,

Melody Hanson

Senior Executive Assistant to the President